



1 PUPIL	Pupil's name (last name, first name)	Date of birth
	Pupil's street address (in Population Information System)	Postal code and city/town
2 GUARDIANS	Guardian's name (last name, first name)	Guardian's mobile phone
	Guardian's name (last name, first name)	Guardian's mobile phone
	Guardian's email address	
3 APPLICATION INFORMATION	Pupil's school (to which the application applies)	Pupil's grade (to which the application applies)
	I am applying for the following school transport benefit: ☐ School transport ☐ Travel allowance (see page 2)	
	Need for school transport ☐ In the morning, transport from home to school ☐ After the school day, transport home from school ☐ After the school day, transport home from afternoon activities granted by the city If the transport benefit and afternoon activities are granted, enter the time when the child departs from afternoon activities. Select one option. ☐ at 14:50 ☐ at 16:00 ☐ at 16:45 Permanent changes permitted to the departure time of afternoon activities according to the timetables above during the school year.	Options for disability services' pupil ☐ In the morning, from home to morning care ☐ In the afternoon, from afternoon care to home
	Name and address of the location of afternoon activities applied for from the City of Espoo	
	Period for which the school transport benefit is applied ☐ For the duration of the school year ____ - ____ ☐ For the duration of grades ____ - ____	
	The school commute is too difficult, tiring or unsafe in view of the pupil's age or other circumstances. Choose below: ☐ Pupil's health (severe disability or illness that prevents independent mobility). Medical statement required. ☐ Other particularly weighty reason associated with the pupil. Requires a statement by a psychologist or medical doctor or another document explaining the weighty reason (statement from the school's learning support group, or a copy of a pedagogical statement if the pupil is a first-grader). ☐ Route to school is unsafe. The applications coordinator will request a statement from Espoo's Public Works Department. ☐ Student's daily trip to school, including waiting, takes more than two and a half hours. If the student is at the beginning of the academic year now 13 years old, the trip to school is allowed to take no more than three hours.	
4 CRITERIA FOR GRANTING SCHOOL TRANSPORT Criteria for granting school transport on the reverse side of the form		
5 SUPPORTING DOCUMENTS	☐ Expert statement (psychologist, medical doctor) ☐ Other document, please specify	☐ Copy of a pedagogical statement
6 NOTIFICATION OF DECISION	The decision on the school transportation benefit will be published in Wilma. In case you would rather have it sent to your home by post, please check the box below. ☐ The decision will be sent to your home by post. The decision of the benefit will not be published in Wilma.	
7 GUARDIANS' SIGNATURES AND NAMES IN BLOCK LETTERS	I understand that my child's local address, contact information and essential information needed to arrange transport will be handed over to the transport company if my child is granted school transport by taxi.	
	Guardian's signature and name in block letters	Date
	Guardian's signature and name in block letters	Date

Submit the application and the supporting documents to: SUPE / School transportation, P.O. Box 31, 02070 CITY OF ESPOO



LENGTH OF SCHOOL COMMUTE	Length of the pupil's school commute, measured by the shortest pedestrian route that can be used year round. To be filled in by a city employee. In one direction _____ km _____ m
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For particularly weighty reasons, the guardian may be granted a travel allowance (in euros) for transporting the child between home and school. You can apply for a travel card from the pupil's school.

TRAVEL ALLOW- ANCE	Bank account number in IBAN format FILL IN ONLY IF YOU ARE APPLYING FOR A TRAVEL ALLOWANCE FOR TRANSPORTING YOUR CHILD.
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Submit the application and the supporting documents to:
SUPE / School transportation, P.O. Box 31, 02070 CITY OF ESPOO

INFORMATION FOR GUARDIANS

The information on this form will be entered into the Primus school administration system. Processing of official records, visit www.espoo.fi/en/city-and-decision-making/data-protection.

The information provided on the form is used for pupil-specific decision-making. Decisions on school transport or travel allowance are made by the Development Manager. The decisions are made in accordance with the principles for granting school transport or travel allowance set by the Committee.

General principles for granting school transport:

- The school transport benefit is only available to pupils who attend a school assigned by the City of Espoo (in accordance with section 6 of the Basic Education Act).
- A school commute refers to the journey between the pupil's home and school within Espoo.
- School transport is granted on the basis of the pupil's address within Espoo indicated in the Population Information System.
- Guardians are responsible for the school transport of pupils who have applied for and been selected to other forms of education referred to in section 28 of the Basic Education Act (secondary school, weighted-curriculum education, English-language education, bilingual education, language immersion, Montessori education).
- The length of the pupil's school commute is measured by the shortest pedestrian route that can be used year round.
- School transport may be granted on the basis of an expert opinion or other very weighty reason.
- School transport may be granted for the entire school year or part thereof.

If the pupil's health (severe disability or illness) prevents independent mobility and the pupil needs school transport for several years, school transport may be granted on the basis of a medical statement.

For more information on applying for school transport and the criteria for granting school transport, please call 09 816 24000. The criteria for granting school transport are available at espoo.fi/koulukuljetukset. You can find the guidelines in the Attachments section.