

Application, Early childhood education

Submit your application to
the nearest municipal early childhood education
unit or by post to
Early Childhood Education / Service Guidance, P.O.
Box 3125, 02070 CITY OF ESPOO

Application received, date

Confidential
(Act on the Openness of Government Activities, section
24, subsection 1, paragraph 25)

CHILD

Last name	First names	Personal identity code
Street address		Postal code and city/town

GUARDIAN(S)

Last name	First names	Personal identity code
Street address		Postal code and city/town
Email address		Telephone number

Last name	First names	Personal identity code
Street address		Postal code and city/town
Email address		Telephone number

UNDER 18-YEAR-OLD CHILDREN LIVING IN THE SAME HOUSEHOLD

Child's last name	Child's first name	Personal identity code

NEED FOR SERVICES

Start of early childhood education

Please note that you have to reserve about 1–2 weeks for familiarisation and orientation at the day care centre.
Your desired start date should be the date when your child stays at the day care centre without a guardian for the first time after the familiarisation period. Early childhood education fees will not be charged until the official start date confirmed by the guardian. No fee is charged for the duration of the familiarisation period.

Desired start date	Urgent application (You must provide a document as proof of employment or the start of new studies)
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Start and end time of early childhood education (xx:xx–xx:xx)

Indicate the hours of early childhood education usually needed by your child. The hours will be specified in the service agreement when early childhood education starts.

Full-time early childhood education	Part-time (max. 5 hours/day and 25 hours/week)
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Shift care

Shift care is intended for children whose both guardians do shift work or mainly study in the evening and/or at weekends.

Your application must include a document issued by your employer concerning your shift work or a document issued by a representative of your educational institution concerning your full-time evening or weekend studies. Both guardians living in the same household must provide the required document. Submit documents related to shift care to: Early Childhood Education / Service Guidance, P.O. Box 3125, 02070 City of Espoo

PREFERRED FORM OF EARLY CHILDHOOD EDUCATION

Preferred form of early childhood education		
Municipal early childhood education	Service voucher	Club
Preferred units, write the unit's name below		
1.		
2.		
3.		

APPLICATION BASED ON SIBLING PRINCIPLE

The sibling principle applies to an early childhood education unit in which the child's sibling has a place when the child's early childhood education starts. Only add this information if you are using the sibling principle.	
I request that my child be placed in the same unit as their sibling	
Sibling's name	Personal identity code
Early childhood education unit	

Need for support

My child needs support for development or learning. Tick this box if your child needs support for their development, learning or wellbeing. Support is provided as part of early childhood education. If your child needs support, a special needs teacher will contact you. This will ensure that your child's needs are taken into account and your child is given a place in a suitable early childhood education unit.

Additional information

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AGREEMENT ON APPLYING FOR EARLY CHILDHOOD EDUCATION

You have to agree on applying for early childhood education with the other guardian.

We have agreed on submitting the application.	We have not been able to agree on submitting the application.
The other guardian only has a right of access to information.	

DELIVERY OF DECISION

You will be informed of the decision through the Suomi.fi service. If you wish to receive information on your decision online, please activate the Messages service at suomi.fi/messages.

DATE AND SIGNATURE

I certify that the information I have given is correct.

Date	Guardian's signature and name in block letters
Date	Guardian's signature and name in block letters

The information on the form will be stored in the City of Espoo's eVaka client information system. Information on the processing of a client's data is provided in line with the General Data Protection Regulation of the European Union (2016/679). The City of Espoo's privacy notices are available at espoo.fi/privacynotices (EU General Data Protection Regulation 2016/679).

NOTES BY CITY OFFICIALS

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