



How to book shift care on eVaka

evaka

These instructions show how guardians can register hours of attendance at Espoo's shift care units.

Log in to eVaka at:
espoonvarhaiskasvatus.fi



City of Espoo early childhood education

Sign in with username

Take care of your child's daily early childhood education affairs in eVaka. 

Log in

Sign in using Suomi.fi

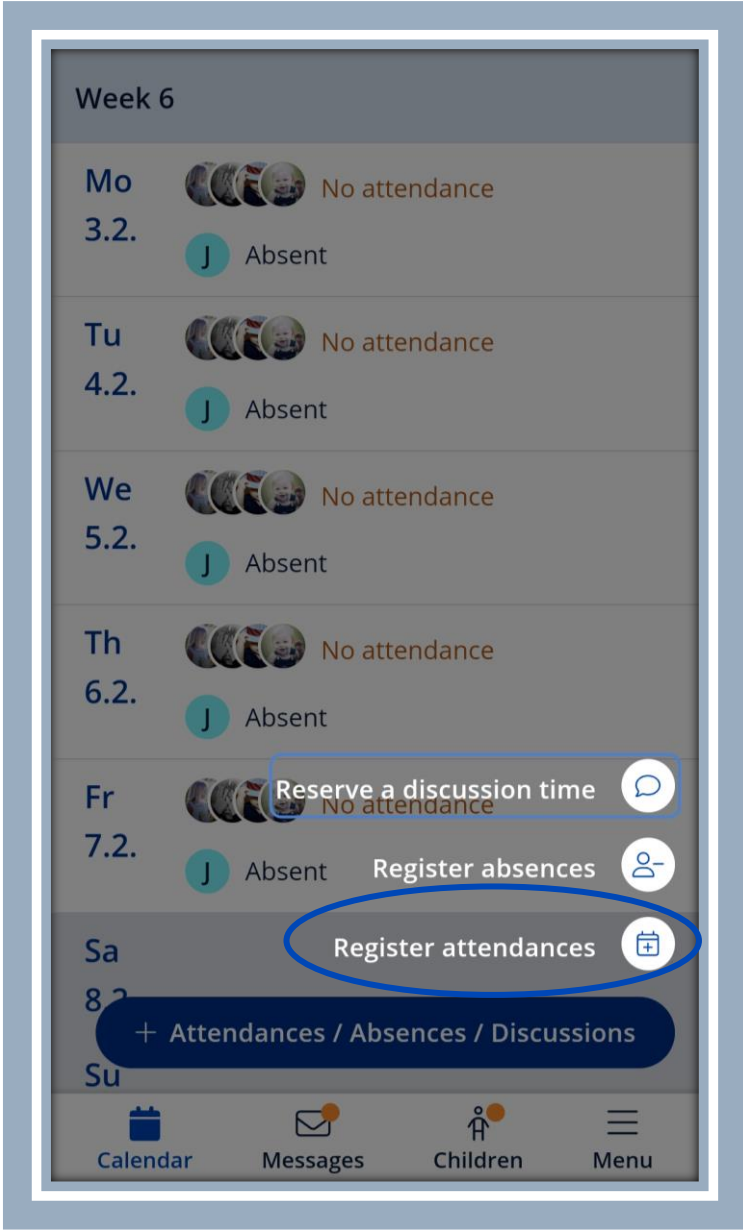
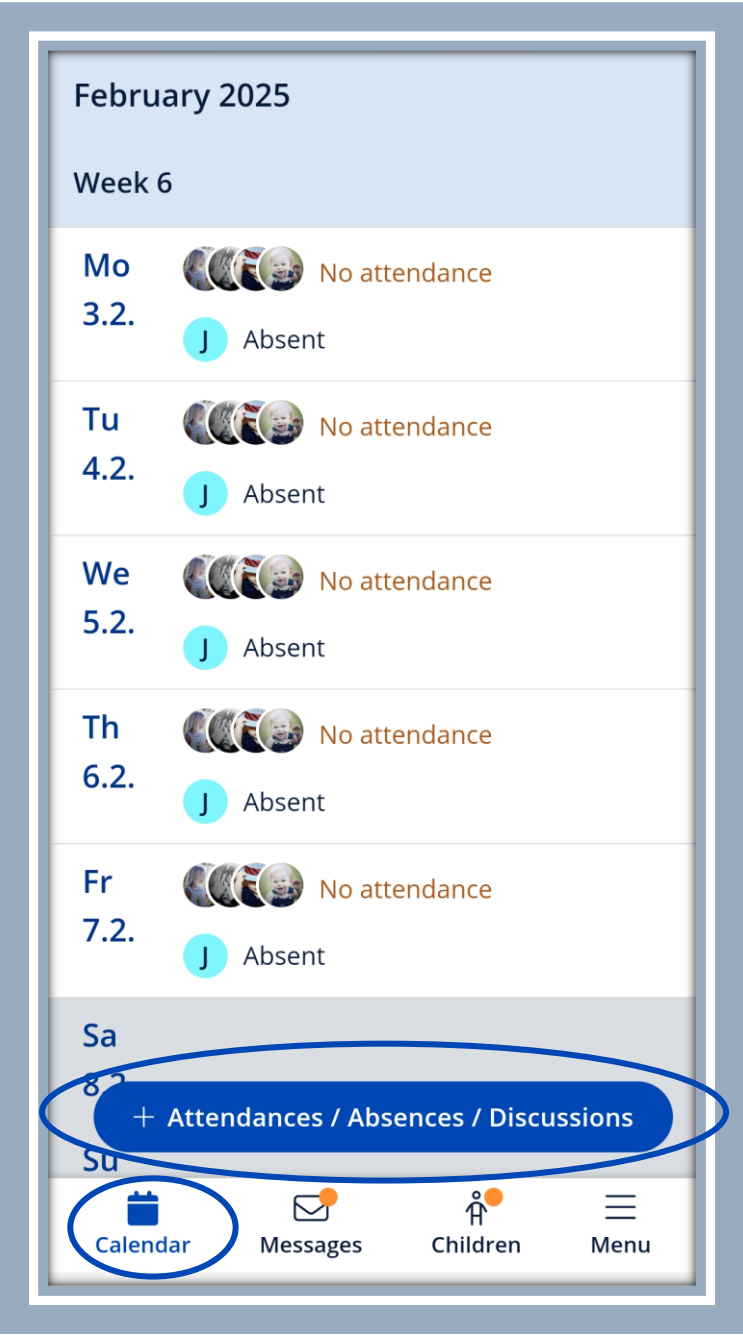
By using strong suomi.fi-authentication in eVaka, you can 

- apply for an early childhood, pre-primary or club place for your child or view a previous application
- view pictures and other documents related to your child's early childhood or pre-primary education
- report your or your child's income information
- accept or reject a decision if you made the application

Authenticate

Log in.

You can register attendances and absences through the calendar.



Johannes

Seela

✓ Manu

Elmo

Miro

Validity

Select recurrence of attendance

Changes frequently

Enter period of attendance ⓘ

03.03.2025

▼

📅

-

07.03.2025

▼

📅

Week 10

Mo 3.3.	07:25	-	16:00	👤-	+
Tu 4.3.	19:00	-	23:59	👤-	+
We 5.3.	00:00	-	13:30	👤-	+
Th 6.3.	08:10	-	17:00	👤-	+
Fr 7.3.	07:15	-	15:30	👤-	+

Cancel

Confirm

Select the child/children in question.

Select 'Changes frequently'.

Select the period and enter the hours of attendance for each day.

If your child is in day care overnight, register their attendance for both days.

The first booking ends at 23:59 and the second one starts at 00:00 the following day.

Confirm

Register absences

Selected children

Johannes

Seela

✓ Manu

Elmo

Miro

Absent during

24.03.2025

▼

📅

-

26.03.2025

▼

📅

Only report full day absences. Part-day absences can be reported when making a reservation.

Reason for absence

Sickness

Absence

Shift work absence

Cancel

Confirm

You can also register your child's absences through the calendar.



Select the child/children in question.



Enter the period of absence.



Reason for absence:

- If the child is absent due to shift work, select 'Shift work absence'.
- Holidays and other days off are reported by selecting 'Absence'.
- Sickness-related absences are reported by selecting 'Sickness'.

If you click on a specific date in the calendar, you can see the bookings, actual hours of attendance, and absence information for the day.

March 2025

Mo 3.3.

08:00–17:00

Present

07:25–16:00

Tu 4.3.

08:00–17:00

Present

08:10–16:00

19:00–23:59

We 5.3.

08:00–17:00

Present

00:00–13:30

Th 6.3.

08:00–17:00

Present

08:10–17:00

Fr 7.3.

08:00–17:00

+ Attendances / Absences / Discussions

Calendar

Messages

Children

Menu

You can edit the entries or register absences by 18:00 on the Monday of the previous week.

Seela Hellman

Period of attendance

Registered attendance

08:10–16:00

Actual attendance

-

Manu Hellman

Period of attendance

Early childhood education overnight?

Registered attendance

19:00–23:59

Actual attendance

-

Seela Hellman

Period of attendance

Registered attendance

Absent

Edit multiple days

Actual attendance

-

Manu Hellman

Period of attendance

Early childhood education overnight?

Registered attendance

20:00 - 23:59

Edit multiple days

Edit

Register absences

Cancel

Save

evaka