

**APPLICATION
ANNUAL GRANT FOR CULTURE
PROFESSIONAL ART AND CULTURAL INSTITUTIONS**
Applicant information

Official name of the community		Business ID		Registration date	
Official address of the community					
Postal code		City/Town			
Telephone number		Email			
Domicile		The required number of signatories according to the community's by-laws. ☐ 1 ☐ 2		Listed in the tax prepayment register ☐ Yes ☐ No	
Website					
Bank account number (IBAN)					
Contact person					
Telephone number		Email address (for inquiries and receipt of decision related to annual grant)			
Chairperson of the board					
Telephone number		Email			
Community's treasurer					
Telephone number		Email			
Auditor's name and company					
Telephone number		Email			
Operating area in Espoo (You can choose more than one)					
☐ Suur-Espoonlahti	☐ Suur-Kauklahti	☐ Suur-Leppävaara	☐ Suur-Matinkylä		
☐ Suur-Tapiola	☐ Vanha-Espoo	☐ Pohjois-Espoo			
Operator's main field of arts or culture (You can choose only one)					
☐ Cinema	☐ Performance art (e.g. theatre, circus art)	☐ Literature, literary art	☐ Visual arts		
☐ Music	☐ Dance	☐ Multidisciplinary art	☐ Museum		
☐ Other, please specify:					
Has the community been awarded with an annual, operating or general grant by the City of Espoo for the current year?					
☐ Yes ☐ No					

Applied grant

Amount of annual grant for which you are applying, in EUR. Indicate separately the operating grant and a possible external rental grant. Internal items (rent for city-owned premises with a right of use and cleaning expenses) are not reported.
Reasons for the amount applied for.

Activities during the previous year

Events organised in Espoo	Total number of participants/audience members throughout the year
Profit/loss for the accounting period, EUR	Equity, EUR
Number of employees	Of whom permanent

Activities planned for next year

Estimated number of events open to the public	Estimated total number of participants/audience members throughout the year
The goals of the activities planned for next year, max. 3 Goal 1	
Goal 2	
Goal 3	
The most significant project, event or area of development.	
How will the activities next year implement the strategic policies and priorities of the City of Espoo?	
1. Artistic quality	
2. Operational quality and implementation	
3. Diversity and equality	
4. Accessibility and availability. Does your community have an accessibility plan?	

5. Inclusion and participation

6. Responsibility and sustainable development

7. Cooperation and partnerships

Plan for own fundraising next year.
Your own fundraising refers to grants applied for from different sources, ticket revenue, sales revenue, membership fees etc.

What kind of cooperation do you have in the field of culture? Also describe your cooperation with other operators (e.g. organisations, resident communities or companies).

Appendices to the application (Note! Fill in the years.)

- ☐ Operating plan and budget for next year
- ☐ Operating plan and budget for the current year
- ☐ Previous year's approved annual report, financial statement and auditor's report or operations inspector's report, profit and loss account (specified by accounts) and itemised balance sheet.
- ☐ Rules of the community and a document which authenticates the valid authority to sign documents of the community.
- ☐ Report on the use of the annual grant for the previous year.

Annual grant applications for professional art and cultural institutions are available for application in the spring.
For exact application deadlines and more information, visit espoo.fi/grantsforculture.
The grant application must be delivered to the City of Espoo Registry Office at P.O. Box 1, FI-02070 CITY OF ESPOO
(street address Siltakatu 11, 3rd floor, Espoo Centre).
The form may also be submitted by email to kirjaamo@espoo.fi.
If necessary, secure emails can be sent to the Registry Office using the securemail.espoo.fi service.

Signature (Please note! The person signing the application must be authorised to sign on behalf of the community.)

I certify that the information I have provided is correct.

Date and place

Signature and name in print

National identification number

Potential other signature and name in print

National identification number