

HOW TO APPLY FOR A PLOT DIVISION OR A CHANGE THEREOF:

PLOT DIVISION:

- The first division is initiated at the request of the property owner. The initiative usually takes the form of a plot division application.
- The application can be submitted through our online service. Alternatively, the form can be filled in and printed from the Espoo.fi website. The printed and signed application must be sent to kaupunkimittaus@espoo.fi

CHANGE TO A PLOT DIVISION:

- A change to an existing division is initiated at the request of the property owner.
- The application can be submitted through our online service. Alternatively, the form can be filled in and printed from the Espoo.fi website. The printed and signed application must be sent to kaupunkimittaus@espoo.fi
- All owners of the area concerned must be included in the application. All owners must sign the application, or powers of attorney must be attached from those who have not signed. As the electronic application only allows strong identification by one owner, powers of attorney from the other owners must be attached.
- If the applicant is someone other than the property owner, the owner's power of attorney must be attached.
- If the property is owned by a company, the application must be signed by those authorised to sign on behalf of the company. In this case, an extract from the Trade Register must also be attached. If the Trade Register information is outdated, another document proving signatory rights must be provided (such as minutes of a general meeting and/or board meeting).
- If the property is owned by an estate of a deceased person, the estate inventory deed including a report on family relationships must be attached. These documents are not required if the estate's shareholders are already recorded in the certificate of title. All shareholders of the estate must sign the application for a change to a plot division, or powers of attorney must be attached from those who have not signed.
- A map showing the requested change can be attached to the application (e.g. tentative plot division map). Alternatively, the desired change can simply be described in the application.