



Applying for early childhood education


evaka

Log in to eVaka:
espoonvarhaiskasvatus.fi




City of Espoo early childhood education

Sign in with username

Take care of your child's daily early childhood education affairs in eVaka. 

Log in

Sign in using Suomi.fi

By using strong suomi.fi-authentication in eVaka, you can 

- apply for an early childhood, pre-primary or club place for your child or view a previous application
- view pictures and other documents related to your child's early childhood or pre-primary education
- report your or your child's income information
- accept or reject a decision, if you made the application

Authenticate



Log in to eVaka via Suomi.fi.

Look up the units that you can apply to in eVaka on the map.

 [Units on the map](#)

Authenticate yourself for the system; you need online banking credentials or mobile ID for authentication.



evaka

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Children

In English ▾

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Moona Lotta Jussila

Service need and daily service time

Growth and learning



Pedagogical documents



Terminating early childhood education agreement



Applications

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Income


Personal information

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Applying for early childhood education or a club and enrolling for pre-primary education

A child's guardian can submit an application for early childhood education or a club and enroll the child to pre-primary education. You can also use the same application to apply for a service voucher for early childhood education. To do this, you have to apply for a place in early childhood education at a service voucher unit. Information on the guardian's children is automatically retrieved from the Digital and Population Data Services Agency and displayed in this view.

Look up the units that you can apply to in eVaka on the map.

 [Units on the map](#)

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New application




Select the child for whom you are applying and select New application next to the child's name.



Selection of application type

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1. Select "Early childhood education and service voucher application".




Early childhood education and service voucher application 

 The application for early childhood education is used to apply for a municipal early childhood education place at an early childhood education unit, family daycare provider and group family daycare provider. You can also use the same application to apply for a service voucher for early childhood education. Under Preferred units, select the service voucher unit to which you want to apply. 



Enrolment to pre-primary education and/or preparatory education

With this form, you can also apply for connected early childhood education for a child who will be / has been enrolled in pre-primary education or preparatory education 



Club application 

You can make changes to your application until its processing starts. After this, you can make changes to your application by contacting early childhood education service counselling (tel. 09 816 31000). If you wish to cancel an application you have submitted, please send an email to early childhood education service counselling (vaka.palveluohjaus@espoo.fi).


2. Make an application.

Cancel


Apply


Selection of application type

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☐ Early childhood education and service voucher application 

☐ Enrolment to pre-primary education and/or preparatory education

With this form, you can also apply for connected early childhood education for a child who will be / has been enrolled in pre-primary education or preparatory education 

☒ Club application 

1. If you are applying for a place in club activities for the child, select "Club application" from the menu.

 The club application is used for applying for municipal clubs.

You can make changes to your application until its processing starts. After this, you can make changes to your application by contacting early childhood education service counselling (tel. 09 816 31000). If you wish to cancel an application you have submitted, please send an email to early childhood education service counselling (vaka.palveluohjaus@espoo.fi).

2. Make an application.

Cancel

Apply

Early childhood education and service voucher application

Moona Lotta Jussila

You can apply for a place in early childhood education all year round. Submit your application no later than four months before your child needs the place. If your child urgently needs early childhood education due to your work or studies, you must apply for a place no later than two weeks before needing the place.

You will receive a written decision on the early childhood education place through the [Suomi.fi Messages](#) service or by post if you have not activated the Suomi.fi service.

The client fee for municipal early childhood education and the service voucher client charge are calculated as a percentage of your family's gross income. In addition to your income, the fee depends on your family's size and the agreed hours of early childhood education.

Service voucher day care centres may charge an additional fee. [Here you can find information about the additional fees.](#) You must provide information about your family's gross income no later than two weeks after your child's early childhood education has started.

[Here you can find more information about the fees for municipal and outsourced early childhood education and how to submit an income statement.](#)

[Here you can find more information about the fees charged at service voucher day care centres and how to submit an income statement.](#)

* Information marked with a star is required

Need for services



Preferred units



Personal information



Other additional information



Need for services




Start of early childhood education

Please note that you have to reserve about 1–2 weeks for familiarisation and orientation at the day care centre. During the familiarisation period, children familiarise themselves with the day care centre together with their guardians before early childhood education officially starts. The day care centre staff will contact you to discuss the familiarisation period and the start of early childhood education. No fee is charged for the duration of the familiarisation period.

Your desired start date should be the date when your child stays at the day care centre without a guardian for the first time after the familiarisation period. Early childhood education fees will not be charged until the official start date confirmed by the guardian.

[Read more about the start of early childhood education here.](#)

Desired start date * 

dd.mm.yyyy



Your desired start date should be the date when your child stays at the day care centre without a guardian for the first time after the familiarisation period.

August 2025



Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Early childhood education fees will not be charged until the official start date confirmed by the guardian. Please note that you have to reserve about 1–2 weeks for familiarisation and orientation at the day care centre.



Urgent application (not applicable to transfer applications)

If your child needs a place in early childhood education due to your sudden employment or studies, you must apply for a place no later than two weeks before your child needs it. Your application must include documents concerning the employment or student status of both guardians living in the same household. We recommend that you send the documents online, as we will not process your application until we have received the required documents.

If you are unable to add attachments to your online application, you can send the documents by post to Early Childhood Education Service Guidance, P.O. Box 3125, 02070 City of Espoo.


If you urgently need early childhood education due to work or studies, add a note here. The application must be accompanied by a certificate of employment or study from both parents/guardians living in the same household. We recommend submitting the attachment electronically, as the two-week processing time begins when we have received the application and its attachments.

Daily early childhood education time

☐ Part-time (max. 5 hours/day and 25 hours/week)

☐ Full-day

Indicate whether your child needs part-time early childhood education for a maximum of five hours a day and 25 hours/week or full-time early childhood education.

Start and end time of early childhood education * 

Start time

End time

_____ - _____



State on the application the time during which your child will usually need early childhood education. The time will be specified in the service agreement when early childhood education begins.


☐ Shift care 



If you need shift care, please indicate this on the application. Shift care is intended for children whose both guardians work in shifts or study mainly in the evenings or on weekends. Shift care is early childhood education provided in addition to daytime early childhood education, in the evenings, at night, on weekends, and on public holidays in shift care daycare centers. If you need shift care, specify the need in the additional information field and attach the necessary documents to the application.

Need for support

Tick this box if your child needs support for their development, learning or wellbeing.



My child needs support for development or learning 

 Tick this box if your child needs support for their development, learning or wellbeing. Support is provided as part of early childhood education. If your child needs support, a special needs teacher will contact you. This will ensure that your child's needs are taken into account and your child is given a place in a suitable early childhood education unit. 

Description *

Describe the need for support for the child.

Preferred units

Application based on the sibling principle

The sibling principle applies to an early childhood education unit in which the child's sibling has a place when the child's early childhood education starts.

All children living at the same address are considered siblings. Our aim is to place siblings in the same early childhood education unit if the family so wishes. If you are applying for places for siblings who do not yet attend early childhood education, enter this information in the additional information field.

Only add this information if you are using the sibling principle. Also, select the sibling's unit as your first choice from the menu below



I primarily apply for a place at the same early childhood education location attended by the child's sibling.

First and last name of the sibling *

First and last name

Personal identity code of the sibling *


e.g. 010110A000P

Preferred units

You can apply for a place in 1–3 units in order of preference. We cannot guarantee a place in the desired unit, but your chances increase if you select several options.

Apply for a service voucher by selecting the service voucher unit to which you want to apply. When applying to a service voucher unit, the unit's director will also be informed of your application.

You can see the locations of all early childhood education units by clicking on 'Units on the map'.

[Units on the map](#) 

Language of the location:

✓ Finnish

Swedish

**Select the units
from the menu.**

Search for units *

Select units

Select 1–3 units in order of preference. You can change the order with the arrows.

Application preferences you selected

1 Koivumankkaan päiväkoti
Koivukeppi 2
finnish municipal
↑ Move up ↓ Move down

2 Mankkaan päiväkoti
Vanhan-Mankkaankuja 2 B
finnish municipal
↑ Move up ↓ Move down

3 Taavinkylän lastentalo
Nauhakuja 4
finnish municipal
↑ Move up ↓ Move down

**You can apply for 1 to 3
locations in your order of
preference. Preferred options
do not guarantee a place at the
preferred unit.**

Personal information



Your application must include all adults and children living in the same household.

Personal information is retrieved from the Population Information System and cannot be changed on this application. If your personal information is incorrect, please update the information on the [website of the Digital and Population Data Services Agency](#). If your address is about to change, you can add the new address in a separate field on the application. Add a new address for both the child and guardian. Your address will not be considered official until it has been updated in the Population Information System. We send decisions on early childhood and pre-primary education places automatically to the child's other guardian who lives at a different address based on the Population Information System.


Child's information

Child's first name(s) Child's last name Child's personal identity code

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Home address

☐

The address registered in the Population Information System has changed or is about to change 

Guardian information

Guardian first name(s) Guardian last name Guardian personal identity code

Jani Soini

Jussila

Home address

Phone number *

Email *


Verify email *

☐

I don't have an email address

Your email address is used for notifying you about new messages sent to you through eVaka, the online system for early childhood education. The pre-filled email address has been retrieved from the eVaka customer records. If you change your email address, the information will be updated once the application is sent.

☐

The address registered in the Population Information System has changed or is about to change 

Please check your personal data and include all adults and children living in the same household on the application.

Add the guardian's phone number and email address.

If you are about to move the house, you can indicate your new address and moving date here.

Other guardian's information

Information about other guardian is automatically fetched from the national Population Information System.

Have you agreed about the application together with the second guardian? *



We have agreed with the other guardian about this application.



We have not agreed with the other guardian about this application.



The other guardian has only the right to get notified about the placement.

If the child's other guardian lives at another address, the application must state whether the application has been agreed on with the other guardian.

If a person who is married to or cohabiting with the applicant but is not the child's guardian lives in the same household, also include his or her information on the application.

Spouse or cohabiting partner (not a guardian) living in the same household



The applicant has a spouse or a cohabiting partner who lives in the same household with the applicant and who is not the child's guardian.

Under 18-year-old children living in the same household

Under 18-year-old children living in the same household affect the early childhood education fee.

Select children living in the same household



Other under 18-year-old children live in the same household (e.g. spouse's/partner's children)

Please also mention on the application all children under 18 years of age living in the same household. Family size affects the determination of the early education fee.

Other additional information


At the end of the application, you can enter additional information and, for example, the child's special diet or allergies.



Additional information

If you wish, you can provide more detailed information related to the application in this field

Special dietary needs

 Some special diets require a separate medical certificate, which you must deliver to the early childhood education unit. Exceptions include a low-lactose and lactose-free diet, a diet based on religious beliefs and a vegetarian diet (lacto-ovo).



If you wish, you can indicate your child's special diet in this field

Allergies

If you wish, you can indicate your child's allergies in this field

Early childhood education and service voucher application

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Need for services



Preferred units



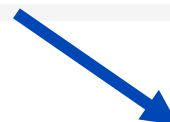
Personal information



Other additional information





Check the application



[Go back](#)

[Save as draft](#)

[Verify application](#)

1.  I have checked that the information in the application is correct
2.  I understand that the application will also be visible to the other guardian. If the other guardian should not be able to see this application, please contact the Early Childhood Education Service Guidance, whose contact information can be found [here](#).

[Return to editing](#)

[Send application](#)

3. Check the information you have provided and submit it using the “Send application” button at the end of the page.





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[Units on the map](#)

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Application for early childhood education

Period 04.08.2025

Created 17.12.2024

Modified 18.12.2024

Status  SENT



Your application has been sent

You can continue editing the application until processing starts

Ok!



New application

You can edit the application until it has been taken into processing. The changes you make will not affect the application date.



We look forward to seeing you in
early childhood education!

evaka